



**HEALTH INFORMATION TECHNOLOGY EXCHANGE OF CONNECTICUT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Tuesday, January 7, 2014
4:30 pm – 5:00 pm
Bureau of Enterprise Systems and Technology
East Hartford, CT**

COMMITTEE MEMBERS PRESENT: Mark Raymond (Chair/Treasurer), Daniel Carmody (Secretary) (phone), Ellen Andrews (phone), Commissioner Roderick Bremby (phone), Ron Buckman, Kevin Carr (phone), Demian Fontanella (representing Victoria Veltri) (phone), Vanessa Kapral (for Commissioner Mullen, DPH) (phone), Mark Masselli (phone), Bettye Jo Pakulis (representing Lieutenant Governor Nancy Wyman), Barbara Parks Wolf

COMMITTEE MEMBERS ABSENT: John Gadea, Angela Mattie, Steven Thornquist

HITE-CT & HIT Coordinator: Christine Kraus (Administrative Project Officer), Louis Matteo (IT Project Lead), Minakshi Tikoo (HIT Coordinator), Bruce Chudwick (Shipman & Goodwin)

STATE AGENCY REPRESENTATIVES: Karen Buffkin (OPM), Joan Soulsby (OPM)

PUBLIC REPRESENTATIVES: Ed Tierney

CALL TO ORDER

M. Raymond called the meeting to order at 4:35 PM.

HITE-CT BOARD OF DIRECTORS MEETING MINUTES – November 5, 2013 Meeting Minutes

MOTION: A motion was made and seconded by R. Bremby and B.J. Pakulis respectively, to approve the minutes. All in favor. **Motion passed.**

HITE-CT BOARD OF DIRECTORS MEETING MINUTES – November 20, 2013 Meeting Minutes

MOTION: A motion was made and seconded by B.J. Pakulis and Dan Carmody respectively, to approve the minutes. All in favor. **Motion passed.**

HITE-CT BOARD BUSINESS

Treasurer's Report

C. Kraus provided the current financial status of HITE-CT.

For current status as of 12/31/13: total assets = \$209,969.21. HITE-CT's current liabilities are \$9,596.17. The net income is -\$182,000.71. C. Kraus presented the cash flow document. Total expenses for December 2013 are \$980,460.33, which includes a \$970,000 payment to Axway.

MOTION: A motion was made and seconded by D. Carmody and B.J. Pakulis, respectively, to approve the Treasurer's report. All in favor. **Motion passed.**

2014 HITE-CT Board of Directors Meeting Schedule

C. Kraus noted that the 2014 Board meeting schedule needs to be approved by the Board and asked if the Board wanted to continue meeting on the first Tuesday of the month.

MOTION: A motion was made and seconded by R. Bremby and Mark Raymond, respectively, to approve the 2014 HITE-CT Board meeting schedule of the first Tuesday of the month. All in favor. **Motion passed.**

HITE-CT AGENCY BUSINESS

REPORT/UPDATE

Technical Project Lead

M. Raymond introduced Lou Matteo, the new Technical Project lead consultant for HITE-CT. He will be working with Axway to implement the Provider Directory and eMPI.

DPH/HITE-CT Amended MOA & Year 3 Budget

M. Raymond reported that the Department of Public Health has executed an amendment to their Memorandum of Agreement with HITE-CT. It includes an approved Year 3 budget.

Axway Amended Contract/Claim Dismissal

M. Raymond reported that Axway and HITE-CT have signed an amended contract. The Axway legal claim against HITE-CT has been dismissed.

Audit Update

C. Kraus reported that the audits are still in progress. Now that the Axway claim has been resolved, the accountants will finalize the Year 2 financial statements. We anticipate the audits will be completed late January 2014.

Other – 4Q13 In-Kind Statements

C. Kraus noted that she emailed the 4Q13 In-Kind Statements that are required for ONC reporting. She thanked those who already signed and returned them, and asked others to do so as soon as possible.

OTHER BUSINESS

M. Raymond mentioned that a few members of the Sustainability Committee will be meeting in January to continue discussion about the sustainability of HIE in Connecticut.

PUBLIC COMMENT

Ed Tierney asked if any of the changes announced during the meeting will affect our relationship with Rhode Island. M. Raymond noted that our agreement with the Rhode Island Quality Institute (RIQI) is contingent on our ability to fund participation costs. Since we are not positioned to fund them, it doesn't provide us an opportunity to participate in the RIQI marketplace.

ADJOURNMENT

MOTION: A motion was made and seconded by R. Buckman and V. Kapral, respectively, to adjourn. All in favor. **Motion passed.** The meeting adjourned at 4:55 p.m.

SCHEDULE OF MEETINGS

February 4, 2014